

SPEAKING SKILLS WORKSHOP

“Speak Your Way To The Top”

Is fear in the way of your success? Are you afraid to stand and speak your mind?

The workshop will help you communicate more effectively at work and at home. On the job, you will be able to work more effectively with your employer, associates, subordinates and customers. And your conversation at home with the family will be more fun and productive. You will be more effective in your community activities too.

The **English Language Speaking Skills Workshop** is designed to help you deliver the breakthrough performances that power success in today's ever more competitive – and demanding-business environment.

It offers you the opportunity to learn, practise and evaluate your skills.

Dates:	4 Saturday Afternoons (3, 10, 17 & 24 Mar 2007)
Time:	2.00 p.m. to 5.00 p.m.
Venue:	Kowloon Club 93 Toa Payoh Central #05-02, Toa Payoh Central Community Building, Singapore 319194
Fees:	\$99 per participant (public), \$79 for Kowloon Club members (Includes (a) course materials, (b) light refreshment & (c) an option of getting 6-month Toastmasters International Membership at a big discount.
Speechcraft Trainer: Distinguished Toastmaster, Richard Sng	
<ul style="list-style-type: none"> ☺ Language coach ☺ Vocal & Verbal Image Consultant / Trainer ☺ 2004 Most Outstanding Toastmaster of the Year (District 51: Singapore, Malaysia, Indonesia, Thailand, Macau, Hong Kong, Brunei) ☺ Charter President: Brilliant Advanced Toastmasters Club ☺ Past President: Tampines Regional Library Toastmasters Club 	
Richard has conducted similar programmes for the following Toastmasters Clubs: NTU Alumni (3 Intakes), Tampines Regional Library (5 Intakes), SingHealth Nurses (2 Intakes), Singapore Nurses Association, Singapore Discovery Centre, Alumni Toastmasters, Stardus Toastmasters, Ulu Pandan CC, Rivervale Punggol Park CC, St Nicholas Girls School (For Teachers), The Grassroots' Club, Money Mastery	
Organizer:	Kowloon-Singapore Toastmasters Club

Sign Up Now!

Speaking Skills Workshop is your key to being a successful, confident communicator.

Sign up for the Workshop now and never be afraid to speak up again.

REGISTRATION FORM - Speaking Skills Workshop

Name:	Mr / Ms / Mrs		
	<input type="checkbox"/> Kowloon Club member <input type="checkbox"/> non-Kowloon Club member		
Address:			
Phone:	(H)	(O)	(HP)
Email:			
Cheques should be made payable to: Kowloon Club , with the workshop title and the particulars of the participant indicated clearly at the back of the cheque. The cheque should be addressed to Kowloon Club, #05-02, Toa Payoh Central Community Building, Singapore 319194			
Enquiry : Tel : 6440 9237 (Attn: Mr. Tommy Tong), Fax : 6348 4020 E-mail : info@kowloonclub.org.sg (Attn: Tommy Tong)			

Date	Agenda
3 March 07 Saturday	<ul style="list-style-type: none"> ❖ Introduction to workshop program ❖ Evaluation of present speaking skills ❖ Introduction to 'Table Topics' ❖ Educational presentation on 'Selecting A Speech' ❖ Showcasing of 'The Ice-Breaker' speech
10 March 07 Saturday	<ul style="list-style-type: none"> ❖ Table Topics session ❖ 'Introducing A Speaker' Workshop ❖ 'Ice-Breaker' speeches ❖ Speech Evaluations ❖ Introduction to 'Organising Your Speech'
17 March 07 Saturday	<ul style="list-style-type: none"> ❖ Table Topics session ❖ 'Organising Your Speech' Speeches ❖ Speech Evaluations ❖ Educational Presentation on Organising your Speech ❖ Introduction to 'Get to the Point' Speech
24 March 07 Saturday	<ul style="list-style-type: none"> ❖ Table Topics session ❖ 'Get to the Point' Speeches ❖ Speech Evaluations ❖ Educational presentation on 'Evaluate to Motivate' ❖ Introduction to Toastmasters Clubs in Singapore

***Kowloon Club** is a non-profit making organization established in 1990. The Club organizes activities with focus on cultural, recreational, educational and charitable natures. Membership is open to all members of the public.